**Entry Form – Legal Department of the Year**

**Eligibility and Judging Criteria**:

*Open to private sector and government legal departments in the GCC, Egypt or Lebanon.*

Judges will be evaluating the legal department’s strategy for and success in retaining and promoting female legal professionals within the organisation’s legal department in the GCC, Lebanon and/or Egypt.

**Instructions**:

* Avoid using firm branding.
* Complete the entry form on the following page. Be sure to give the word count at the end of your answer to questions 1 and 3 and the total word count at the end of your entry.
* You may include up to 2 photos in your entry form. **Photos sent as a separate attachment will not be given to the judges.**
* Convert the completed entry form to **PDF format** and e-mail it to [womeninlawawards@lexisnexis.com](mailto:womeninlawawards@lexisnexis.com) by **Wednesday, 10 January 2024** at 11:59 PM Gulf Standard Time.

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| --- | --- |
| **CATEGORY** | **Legal Department of the Year** |
| **NAME OF LAW FIRM** |  |
| **CONTACT PERSON** |  |
| **JOB TITLE** |  |
| **PHONE NUMBER** |  |
| **E-MAIL** |  |

1. **The firm** (100 words maximum) – Briefly describe your company and its legal department.
2. **Complete the table below.**

|  |  |  |
| --- | --- | --- |
| Total number of lawyers in the legal department (GCC, Egypt, Lebanon only) | Total number of female lawyers in the legal department (GCC/Egypt/Lebanon only) | Number of female lawyers occupying senior positions (General Counsel, AGC, Head of Compliance) (GCC/Egypt/Lebanon only) |
|  |  |  |

1. Describe the legal department’s strategy for retaining and promoting female lawyers and its level of success.

Word Count: \_\_\_\_\_\_\_\_\_

Total word count for your answers to questions 1 and 3 (1000 words max): \_\_\_\_\_\_\_\_